



Sample wording for bequests to Guelph Public Library

If you have decided to leave a gift to the Guelph Public Library in your will, here is some wording which may help. Guelph Public Library's legal title is the 'Guelph Public Library Board', and a bequest may be expressed as outlined in the sample language below:

Specific Bequest – to donate a specific amount of money or a specific asset

"I give and bequeath the sum of \$..... (or transfer assets with an equal value) to the Guelph Public Library Board at Guelph, Ontario, Canada for the general purpose of supporting the library and its greatest needs."

"I give to the Guelph Public Library Board at Guelph, Ontario, Canada all of my shares of [Company Name] to be used for the general purposes of said charity."

Contingent Bequest – to donate a gift if certain conditions are met

"I give and bequeath the sum of \$...../.....% of my estate (or transfer assets with an equal value) to the Guelph Public Library Board at Guelph, Ontario, Canada for the general purpose of supporting the library and its greatest needs if [condition is met]..."

"In the event that _____, I give the Guelph Public Library Board _____ to be used for the general purposes of said charity." [e.g. my sister does not survive me]

Residual Bequest – to donate an identified percentage/portion of what is left in your estate after taxes, debts, and other bequests are paid

"I give and bequeath the sum of % of the residue of my estate (or transfer assets with an equal value) to the Guelph Public Library Board at Guelph, Ontario, Canada for the general purpose of supporting the library and its greatest needs."

"I give ___% of the rest, residue, and remainder of my estate to the Guelph Public Library Board for its general purposes."

Note: Rather than "for the general purposes", the language may also state "for such purposes as the Board of Trustees of said charity may from time to time determine."



Bequests for restricted purposes

If you have decided to leave a legacy to the Guelph Public Library with a restricted purpose, use the above language but also describe the particular purpose, for example:

"...to be used for the Children's Department at the Main Library", "...to be used towards a New Main Library", "...to be invested in Guelph Public Library's Endowment Fund through The Guelph Community Foundation."

If you would like to restrict bequest funds, it is recommended that you include language that allows GPL to use the gift for a different purpose if circumstances change, in order to ensure your gift will still go towards the organization in a meaningful way. We recommend including the following clause to your will if you are in full agreement with the intention expressed:

"In the event that, in the opinion of the Board of Trustees of the Guelph Public Library, it should become impossible, inadvisable, or impractical to apply this gift for said purpose, the gift may be used for other purposes consonant with the spirit and intention of this gift, adhering as closely as possible to my stated intention."

"In the event that unforeseen circumstances make the specified use of the bequest no longer practical or desirable, the Guelph Public Library Board is hereby authorized to make changes in its use while keeping as close as possible to the spirit and general intent of the bequest."

Note: These clauses are provided to aid in your estate planning process. Please review them with your own legal and tax advisors to determine their suitability for your unique personal, financial, and tax situation. They are offered as an aid to assist in your planning, with an understanding that the Guelph Public Library is not providing legal or professional advice.

Charitable Information

Legal Name:	Guelph Public Library Board
Charitable Registration Number:	889091245RR0001
Primary Address:	Guelph Public Library 100 Norfolk Street Guelph, ON N1H 4J6

Contact Us

For assistance, contact: Kirsten Bester, Development Officer, Guelph Public Library
519-824.6220 ext. 302
kbester@guelphpl.ca
www.guelphpl.ca